SAFE-T-GRAM

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Safety Policy/Procedure No. 87-7, Section IV.F, *Electrical Safety Program*, prohibits the use of two-wire extension cords, since they are ungrounded.

Inspect your work wears and remove and replace these types of extension cords with grounded cords.

Be concerned that extension cords are not placed in means of egress, which could cause a tripping hazard to yourself and others.

When, due to the placement of equipment, these cords would cause a trip hazard contact Facilities Management and request a work order to install additional electrical outlets.

Bill Thorp Safety/Loss Control Officer Ext. 5048 April 23, 2003